

DATA ITEM DESCRIPTION		Form Approved OMB No. 0704-0100	
Public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of the collection of information, including suggestions for reducing this burden, to Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0100), Washington, DC 20503.			
1. TITLE <b>System Safety Hazard Analysis Report (SSHA)</b>		2. IDENTIFICATION NUMBER <b>DI-SAFT-80101B</b>	
3. DESCRIPTION/PURPOSE <b>3.1 Hazard Analyses are used to systematically identify and evaluate hazards, both real and potential, for their elimination or control. The System Safety Hazard Analysis Report documents these hazard analyses.</b>			
4. APPROVAL DATE (YYMMDD) <b>950731</b>	5. OFFICE OF PRIMARY RESPONSIBILITY (OPR) <b>F/AFMC-SE</b>	6a. DTIC APPLICABLE	6b. GIDEP APPLICABLE
7. APPLICATION/INTERRELATIONSHIP <b>7.1 This Data Item Description (DID) contains the content and format preparation instructions for the data product generated by the specific and discrete task requirement as delineated in the contract.</b> <b>7.2 Data items which relate to this DID are DI-SAFT-80102B, Safety Assessment Report; DI-SAFT-80105B, System Safety Program Progress Report; and DI-SAFT-80106B, Health Hazard Assessment Report.</b> <b>7.3 This DID supersedes DI-SAFT-80101A.</b>			
8. APPROVAL LIMITATION	9a. APPLICABLE FORMS	9b. AMSC NUMBER <b>F7138</b>	
10. PREPARATION INSTRUCTIONS <b>10.1 Source document.</b> The applicable issue of the documents cited herein, including their approval dates and dates of any applicable amendments and revisions, shall be as reflected in the contract. <b>10.2 Contents.</b> Hazard analysis reports shall contain the following: <b>10.2.1 System description.</b> This will consist of summary descriptions of the physical and functional characteristics of the system and its components. Reference to more detailed system and component descriptions, including specifications and detailed review documentation shall be supplied when such documentation is available. The capabilities, limitations and interdependence of these components shall be expressed in terms relevant to safety. The system and components shall be addressed in relation to its mission and its operational environment. System block diagrams or functional flow diagrams may be used to clarify system descriptions. Software and its role(s) shall be included in this description. <b>10.2.2 Data.</b> This will consist of summaries of data used to determine the safety aspects of design features. <p style="text-align: right;">(Continued on Page 2)</p>			
11. DISTRIBUTION STATEMENT <b>DISTRIBUTION STATEMENT A: Approved for public release; distribution is unlimited.</b>			

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**Block 10, Preparation Instructions (Continued)**

10.2.3 **Hazard analysis results.** This will consist of a summary or a total listing of the results of hazard analysis. The following are the content and format requirements:

- a. A summary of the results.
- b. A listing of identified hazards, in narrative or matrix (sometimes called columnar or tabular) format, to include the following information:
  - (1) **System/subsystem/unit.** The particular part of the system that this analysis is concerned with. For example, if this item(s) applies to a radar system modulator, use "modulator." If there are several modulators in the system, be sure to clearly specify which one the analysis pertains to.
  - (2) **Component(s) failure mode(s).** All component failure modes which can result in a hazard. Failure modes generally answer the question of "how" it fails.
  - (3) **Subsystem failure mode(s).** The subsystem failure mode descriptions for the system hazard analysis (SHA) are similar to the component descriptions provided in the Sub-System Hazard Analysis (SSHA). However, emphasis is now placed on failure affecting interfacing subsystem operations.
  - (4) **System component/phase.** The particular phase/component that the analysis is concerned with. This could be a system, subsystem, component, software, operating/maintenance procedure or environmental condition.
  - (5) **System event(s) phase.** The configuration or phase of the mission the system is in when the hazard is encountered; for example, during maintenance, during flight, during pre-flight, full-power applied, etc., or it could be encountered in all system events.
  - (6) **System operation description.** A description of what is normally expected to occur as the result of operating the component/subsystem or performing the operating/maintenance action.
  - (7) **Hazard description.**
    - (a) A brief description of the hazard or hazardous material; for example, "Radiation leakage from radar set waveguide."
    - (b) A complete description of the potential/actual hazards inherent in the item being analyzed, or resulting from normal actions or equipment failure, or handling of hazardous materials.
  - (8) **Hazard identification/indication.** A description of operator/crew indications which include all means of identifying the hazard to operational/maintenance personnel.
  - (9) **Effect of hazard.** The detrimental effects which could be inflicted on the subsystem, system, other equipment, facilities or personnel, resulting from this hazard. Possible upstream and downstream effects shall also be described.
  - (10) **Risk assessment.** A risk assessment for each hazard (classification of severity and probability of occurrence). This is the assessment of the risk prior to taking any action to eliminate or control the hazard.

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Block 10, Preparation Instructions (Continued)

(11) Recommended action. The recommended action required to eliminate or control the hazard. Sufficient technical detail is required in order to permit the design engineers and the customer to adequately develop and assess design criteria resulting from the analysis. Include alternative designs and life cycle cost impact where appropriate.

(12) Effect of recommended action. The effect of the recommended action on the assigned risk assessment. This is the risk assessment after taking action to eliminate or control each hazard. If the recommended action will result in cost/schedule/performance penalties to the extent that the contractor requires government approval prior to incorporation, then these considerations shall be addressed.

(13) Remarks. Any information relating to the hazard not covered in other blocks; for example, applicable documents, previous failure data on similar systems, or administrative directions.

(14) Status. The status of actions to implement the recommended, or other, hazard controls. The status shall include not only an indication of "open" or "closed," but also reference to the drawing(s), specification(s), procedure(s), etc., that support closure of the particular hazard.

(15) Caution and warning notes. A complete list of warnings, cautions, and procedures required in operating and maintenance manuals and for training courses.

## DATA ITEM DESCRIPTION

Form Approved  
OMB No. 0704-0188

Public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington, DC 20503.

1. TITLE Commercial Off-the-Shelf (COTS) Manual and Associated Supplemental Data		2. IDENTIFICATION NUMBER DI-TMSS-80527A	
3. DESCRIPTION / PURPOSE A COTS manual contains technical information on the assembly, installation, operation, parts, and maintenance of commercial equipment. this type of manual is published by the manufacturer and furnished to the purchaser usually at no cost.			
4. APPROVAL DATE (YYMMDD) 052197	5. OFFICE OF PRIMARY RESPONSIBILITY (OPR) A/AMXLS-AP	6a. DTIC APPLICABLE	6b. GIDEP APPLICABLE
7. APPLICATION / INTERRELATIONSHIP 1. This data item is invoked when it has been determined that the manufacturer's manual is acceptable, as published or with minor changes, for Government use.  2. This data item description is to be used to acquire acceptable commercial off-the-shelf manuals or to acquire supplemental data.  3. This data item description supersedes DI-TMSS-80527 and DI-TMSS-80528.			
8. APPROVAL LIMITATION	9a. APPLICABLE FORMS	9b. AMSC NUMBER A7233	
10. PREPARATION INSTRUCTIONS  1. The manual shall contain all technical information on the assembly, installation, operation, parts, and maintenance of commercial equipment.  2. The manual may be supplemented with existing data to comply with the contract.  3. The basic manual shall be in the contractor's format. Supplemental data shall be in the format specified by the contracting activity. MIL-HDBK-1221 may be used as guidance.  4. The manual and supplemental data shall be clearly legible and on paper of sufficient quality for long term use.			
11. DISTRIBUTION  DISTRIBUTION STATEMENT A: Approved for public release; distribution is unlimited.			

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1. TITLE		2. IDENTIFICATION NUMBER	
Proposed Spare Parts List		DI-ILSS-80134A	
3. DESCRIPTION/PURPOSE			
3.1 The Proposed Spare Parts List identifies the contractor's recommended spare parts required to maintain a system under a given set of circumstances and duration.			
3.2 The Proposed Spare Parts List is used to determine spare parts stocking levels.			
4. APPROVAL DATE (YYMMDD) 901106	5. OFFICE OF PRIMARY RESPONSIBILITY (OPR) F/AFCC-TSPMO	6a. DTIC APPLICABLE	6b. GIDEP APPLICABLE
7. APPLICATION/INTERRELATIONSHIP			
7.1 This Data Item Description contains the format and content preparation instructions for the data product generated by the specific and discrete task requirement for this data included in the contract.			
7.2 The content shall identify the time period (e.g. 180 days) and the conditions of operation (e.g., Extensive road tests in accordance with Vehicle Test Plan A2345 at two different sites with five vehicles located at each site) for which the proposed spare parts are required (reference 10.3 h. below).			
7.3 This DID supersedes DI-ILSS-80134.			
8. APPROVAL LIMITATION		9a. APPLICABLE FORMS	9b. AMSC NUMBER F5035
10. PREPARATION INSTRUCTIONS			
10.1 <u>General</u> . The Proposed Spare Parts List shall contain the contractor's recommended quantities of every type of spare part required for the system, to include all consumable and expendable items. This list shall explain any assumptions, formulas, or models used by the contractor in the creation of the list.			
10.2 <u>Format</u> . The Proposed Spare Parts List format shall be arranged in a comprehensive presentation of components, subassemblies, and assemblies as selected by the contractor.			
10.3 <u>Content</u> . The Proposed Spare Parts List content shall include the following:			
a. Complete item name.			
b. Prime manufacturer's or vendor's part number.			
c. Federal Supply Code of Manufacturers (FSCM)			
d. National Stock Number (NSN)			
e. Quantity per end item.			
f. Unit of issue (e.g., each, feet, lot).			
g. Estimated unit price.			
h. Recommended quantity to sustain operation for the time period and under the conditions stated in the contract.			
i. Alpha numeric numbering of items on list.			
j. Shelf life (if not indefinite).			
k. Mean-Time-Between-Failure of each item			
11. DISTRIBUTION STATEMENT			
DISTRIBUTION STATEMENT A: Approval for public release; distribution is unlimited.			

DI-ILSS-80134A

Block 10, Preparation Instruction (Continued)

- l. Production lead time for each item.
- m. Explanatory narrative which describes the recommended quantity to take into account multiple end items at a single location.

DATA ITEM DESCRIPTION		Form Approved OMB No. 0704-0188	
2. TITLE Acceptance Test Plan		1. IDENTIFICATION NUMBER DI-QCIC- 80553	
3. DESCRIPTION / PURPOSE 3.1 The Acceptance Test Plan details the criteria, performance objectives and list of tests to be performed by the contractor for acceptance tests on systems and equipments.			
4. APPROVAL DATE (YYMMDD) 880325	5. OFFICE OF PRIMARY RESPONSIBILITY (OPR) G/T213	6a. DTIC APPLICABLE	6b. GIDEP APPLICABLE
7. APPLICATION / INTERRELATIONSHIP 7.1 This data item description (DID) contains the format and content preparation instructions for the data product generated by the specific and discrete task requirement as delineated in the contract.  7.2 This DID is applicable to contracts requiring preparation of an acceptance test plan.  7.3 This DID supersedes DI-T-5147.			
8. APPROVAL LIMITATION		9a. APPLICABLE FORMS	9b. AMSC NUMBER G4363
10. PREPARATION INSTRUCTIONS 10.1 <u>Format</u> . The plan shall be in contractor's format.  10.2 <u>Content</u> . The plan shall contain the following:  10.2.1 <u>Overview</u> . Consists of a brief description of the objectives of the acceptance test plan, including flow diagrams, milestones, personnel participation, and security requirements. This section shall include the following:  10.2.1.1 <u>Flow diagram</u> . A functional description of the acceptance test program using a block diagram portrayal of the functions that must be met to satisfy the total acceptance program. Functions shall be numbered 1.0, 2.0, 3.0 etc...  10.2.1.2 <u>Milestones</u> . Identifies the start and expected completion dates of each test to be performed.  10.2.1.3 <u>Participation</u> . Identifies the Government and Contractor participation roles and responsibilities.  10.2.1.4 <u>Security</u> . Identify and state briefly any security measures or guidelines to be observed.  10.3 <u>Master test list</u> . Lists all test to be accomplished in the order they are to be performed. Separate listings for each location shall be provided. This listing shall include the following:  (Continued on Page 2)			
11. DISTRIBUTION STATEMENT  <u>DISTRIBUTION STATEMENT A</u> : Approved for public release; distribution is unlimited.			

DI-QCIC- 80553

Block 10. Preparation Instructions (Continued)

10.3.1 Facility. Location where the acceptance test is to be performed.

10.3.2 Item number. Number for each piece of equipment or item, test will be performed on.

10.3.3 Test description. Name and brief description of test to be performed.

10.3.4 Parameters. The number of cycles the test will be performed and selected parameters to be observed.

10.3.5 Equipment location. Current location of equipment to be tested or used in the acceptance test.

10.3.6 Special tests. Provides a list of special or unusual tests and examinations necessary to verify satisfactory equipment performance to specifications.

10.4 Equipment list. The equipment list shall list all equipment to be used in the acceptance test. The listing shall include the following:

10.4.1 Test equipment. List all test equipment by:

- a. Description.
- b. Nomenclature.
- c. Serial Number

10.4.2 Support equipment. List of all support equipment by:

- a. Description.
- b. Nomenclature.
- c. Serial Number

10.4.3 Special test equipment. List all special test equipment required to be designed or constructed for use on the program by:

- a. Description.
- b. Nomenclature.
- c. Date required.

10.5 Validation procedure. An overview of the procedures that the contractor will use to validate the test results.

DATA ITEM DESCRIPTION			Form Approved OMB No. 0704-0188 Exp. Date: Jun 30, 1986	
1. TITLE Contractor's Progress, Status and Management Report		2. IDENTIFICATION NUMBER DI-MGMT-80227		
3. DESCRIPTION/PURPOSE 3.1 The Contractor's Progress, Status and Management Report indicates the progress of work and the status of the program and of the assigned tasks, reports costs, and informs of existing or potential problem areas.				
4. APPROVAL DATE (YYMMDD) 860905	5. OFFICE OF PRIMARY RESPONSIBILITY (OPR) N/SPAWAR	6a. DTIC REQUIRED	6b. GIDEP REQUIRED	
7. APPLICATION/INTERRELATIONSHIP 7.1 This Data Item Description (DID) contains the format and content preparation instructions for the data product generated by the specific and discrete task requirement for this data included in the contract. 7.2 This DID may be applied in any contract and during any program phase. 7.3 This DID supersedes DI-A-2090A, DI-A-3025A, UDI-A-22050B, UDI-A-22052A, UDI-A-23960, DI-A-30024, and DI-A-30606. (cont. on page 2)				
8. APPROVAL LIMITATION		9a. APPLICABLE FORMS		9b. AMSC NUMBER N3947
10. PREPARATION INSTRUCTIONS 10.1 <u>Contract</u> - This data item is generated by the contract which contains a specific and discrete work task to develop this data product. 10.2 <u>Format</u> - This report shall be typewritten on standard size (e.g. 8 1/2" by 11") white paper, and securely stapled. Pages shall be sequentially numbered. All attachments shall be identified and referenced in the text of the report. The report shall be prepared in the contractor's format and shall be legible and suitable for reproduction. 10.3 <u>Content</u> - The report shall include: a. A front cover sheet which includes the contractor's name and address, the contract number, the nomenclature of the system or program, the date of the report, the period covered by the report, the title of the report, either the serial number of the report or the Contract Data Requirements List (CDRL) sequence number, the security classification, and the name of the issuing Government activity; b. Description of the progress made against milestones during the reporting period; c. Results, positive or negative, obtained related to previously-identified problem areas, with conclusions and recommendations; d. Any significant changes to the contractor's organization or method of operation, to the project management network, or to the milestone chart; e. Problem areas affecting technical or scheduling elements, with background and any recommendations for solutions beyond the scope of the contract; f. Problem areas affecting cost elements, with background and any recommendations for solutions beyond the scope of the contract; g. Cost curves showing actual and projected conditions throughout the contract; h. Any cost incurred for the reporting period and total contractual expenditures as of reporting date; i. Person-hours expended for the reporting period and cumulatively for the contract; j. Any trips and significant results; (cont. on page 2)				

DI-MGMT- 80227

7. APPLICATION/INTERRELATIONSHIP (Cont'd)

7.4 Paragraphs 10.3.f, 10.3.g, and 10.3.h herein should be tailored on DD Form 1423 when such cost data is already submitted through a sophisticated cost reporting system under the contract.

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10. PREPARATION INSTRUCTIONS (Cont'd)

- k. Record of all significant telephone calls and any commitments made by telephone;
- l. Summary of Engineering Change Proposal (ECP) status, including identification of proposed ECPs, approved ECPs, and implemented ECPs;
- m. Contract schedule status;
- n. Plans for activities during the following reporting period;
- o. Name and telephone number of preparer of the report;
- p. Appendixes for any necessary tables, references, photographs, illustrations, and charts.



DI-CMAN-80639C

The following references may be useful in defining content: MIL-HDBK-61, Configuration Management Guidance (paragraph 4.2 and Table 4-6) and ANSI/EIA-649-1998, National Consensus Standard for Configuration Management (paragraph 5.3.1).

END OF DI-CMAN-80639C.

<b>DATA ITEM DESCRIPTION</b>			<i>FORM APPROVED OMB NO. 0704 0188</i>	
<p>Public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, Va 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188) Washington, DC 20503.</p>				
1. TITLE		2. IDENTIFICATION NUMBER		
<b>Request for Waiver (RFW)</b>		<b>DI-CMAN-80641B</b>		
3. DESCRIPTION/PURPOSE				
<p>3.1 A Request for Waiver is used to obtain authorization to deliver non-conforming material which does not meet the prescribed configuration documentation but is suitable for use "as is" or after repair.</p> <p>3.2 A Request for Waiver enables the Government to evaluate and authorize acceptance of an item not conforming to contractual requirements.</p>				
4. APPROVAL DATE (YYMMDD)	5. OFFICE OF PRIMARY RESPONSIBILITY (OPR)	6a. DTIC APPLICABLE	6b. GIDEP APPLICABLE	
950113	OSD-DO			
7. APPLICATION/INTERRELATIONSHIP				
<p>7.1 This Data Item Description (DID) contains the format, content and preparation instructions for the data product resulting from the work task described in paragraph 5.4.4.4 or 5.4.8.4.3 of MIL-STD-973.</p> <p>7.2 This DID supersedes DI-CMAN-80641A.</p>				
8. APPROVAL LIMITATION		9a. APPLICABLE FORMS	9b. AMSC NUMBER	
		NA	D7095	
10. PREPARATION INSTRUCTIONS				
<p>10.1 <u>Reference document</u>. The applicable issue of any documents cited herein, including their approval dates and dates of any applicable amendments, notices, and revisions, shall be as specified in the contract.</p> <p>10.2 <u>Format and content</u>. The Request for Waiver shall be prepared in contractor format. The RFW content shall be in accordance with Appendix E of MIL-STD-973.</p>				
11. DISTRIBUTION STATEMENT				
<b>DISTRIBUTION STATEMENT A: Approved for public release; distribution is unlimited.</b>				

## DATA ITEM DESCRIPTION

**Title:** REQUEST FOR DEVIATION (RFD)

<b>Number:</b>	DI-CMAN-80640C	<b>Approval Date:</b>	20000930
<b>AMSC Number:</b>	D7389	<b>Limitation:</b>	N/A
<b>DTIC Applicable:</b>	No	<b>GIDEP Applicable:</b>	No
<b>Office of Primary Responsibility:</b>	D/DUSD(AT&L)SE		
<b>Applicable Forms:</b>	N/A		

**Use, Relationships :** A Request for Deviation describes a proposed departure from (a non-conformance with) the contractually-specified configuration documentation for a specific number of units or for a specified period of time.

A Request for Deviation enables the Government to determine the impact on performance, operational readiness, logistics support or other affected areas.

This Data Item Description (DID) contains the format, content and preparation instructions for the data product resulting from the work task specified in the contract.

Data Item Description submittal in Extensible Markup Language (XML) is acceptable. An XML Document Type Definition (DTD), associated XML document template, and other information is available from <http://www.geia.org/836/>

This DID supersedes DI-CMAN-80640B and DI-CMAN-80641B.

### Requirements:

1. Reference documents. The applicable issue of any documents cited herein, including their approval dates and dates of any applicable amendments, notices, and revisions, shall be as specified in the contract.
2. Format and content. The Request for Deviation (RFD) shall be prepared in contractor format. The RFD content shall include the consideration to be provided if the government accepts the deviation and, where applicable, the following information:
  - a. a complete description of the contract requirement affected and the nature of the deviation (non-conformance)
  - b. number of units (and serial/lot numbers) to be delivered in this configuration
  - c. any impacts to logistics support elements (such as software, manuals, spares, tools, and similar) being utilized by government personnel or to the operational use of the product
  - d. information about remedial actions being taken to prevent reoccurrence of the non-conformance

The following references may be useful in defining content: MIL-HDBK-61, Configuration Management Guidance (paragraph 4.3 and Table 4-9) and ANSI/EIA-649-1998, National Consensus Standard for Configuration Management (paragraph 5.3.4).

END OF DI-CMAN-80640C.

## DATA ITEM DESCRIPTION

**Title:** CONFIGURATION STATUS ACCOUNTING INFORMATION

**Number:** DI-CMAN-81253A                      **Approval Date:** 20000930  
**AMSC Number:** D7396                      **Limitation:** N/A  
**DTIC Applicable:** No                      **GIDEP Applicable:** No  
**Office of Primary Responsibility:** D/DUSD(AT&L)SE  
**Applicable Forms:** N/A

**Use, Relationships:** The Configuration Status Accounting (CSA) information provides details about the current configuration of items being developed for and/or used in the DoD inventory; about documentation and identification numbers relating to those items; and about changes to the items and their configuration documentation. This information is needed to manage and support those items during their life cycle.

This Data Item Description (DID) contains the format, content and preparation instructions for the data product resulting from the work task specified in the contract. This Data Item Description (DID) contains the delivery requirements for CSA information; the format for delivery, either in hard copy or electronic form, must be specified in the contract.

Data Item Description submittal in Extensible Markup Language (XML) is acceptable. An XML Document Type Definition (DTD), associated XML document template, and other information is available from <http://www.geja.org/836/>

This DID supersedes DI-CMAN-81253.

### Requirements:

1. **Reference documents.** The applicable issue of the document cited herein, including its approval date and the date of any applicable amendments, notices, and revisions, shall be as specified in the contract.
2. **Format and content.** CSA information shall be provided in contractor's format. The content shall include, where applicable, information about the following:
  - a. specifications generated for this project
  - b. drawings generated for this project
  - c. software listings generated for this project
  - d. supporting documents (such as test procedures, reports, analyses) generated as a part of this project
  - e. special identifiers utilized to "tag" parts, assemblies, software, used in the product
  - f. listings of parts installed in each serial-numbered product as delivered and as changed through maintenance and modification activities
  - g. engineering changes and their implementation activities
  - h. deviations and activities related to obtaining the consideration
  - i. configuration audit action items and their closeout
  - j. for each project document, organizations performing the roles of Current Document Change Authority, Application Activity, and Document Custodian

DI-CMAN-81253A

The following references may be useful in defining content: MIL-HDBK-61, Configuration Management Guidance (in the CSA sections of Tables 2-1, 2-2, 2-3, and 2-4 and in paragraph 5 and Table 5-1) and ANSI/EIA-649-1998, National Consensus Standard for Configuration Management (paragraph 5.4) may be used to select/describe the detailed information elements.

END OF DI-CMAN-81253A.